

Councillors Cole, Collins, Dykstra, England, Fabb, Gifford, Land, Ntuk, Parker, Potts, Sproats, Wilcox, Willis, Withams and Wyatt of

WARBOYS PARISH COUNCIL

ARE SUMMONED TO THE NEXT ANNUAL PARISH COUNCIL MEETING

To be held on Monday 13th May 2024 at 7.00p.m.
At Warboys Parish Centre Hall, High Street, Warboys PE28 2TA

Signature Mrs J Drummond **7th May 2024**
Parish Clerk to Warboys Parish Council

The Public and Press are cordially invited to attend.

AGENDA

91/24 ELECTION OF CHAIRMAN

To elect the Chairman of the Parish Council for the ensuing municipal year.

92/24 APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Parish Council for the ensuing municipal year.

93/24 WELCOME

94/24 APOLOGIES FOR ABSENCE

95/24 MEMBERS INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (See note below)

96/24 MINUTES OF 8th APRIL 2024

To confirm the Minutes of the meetings of the Council held on 8th April 2024 (copy attached).

97/24 MINUTES OF 25th MARCH 2024

To confirm the Minutes of the Special meeting of the Council held on 25th March 2024 (copy attached).

98/24 MINUTES OF 17th APRIL 2024

To confirm the Minutes of the meetings of the Annual Parish Meeting held on 17th April 2024 (copy attached).

99/24 CLERK'S REPORT

Clerk to update Members on activities affecting and pertaining to the Parish.

Please note that no decisions can lawfully be made under this item. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

100/24 OPEN FORUM

Open Forum of ten minutes duration for members of the public to address Councillors. If no members of the public are present the meeting will continue.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

101/24 REPORT BY DISTRICT COUNCILLORS

An opportunity for County and District Councillors to report upon any matters relevant to Warboys from their respective authorities.

102/24 ATTENDANCE OF COUNCILLORS

To note attendance of Councillors at meetings of the Council and Committees over the past municipal year (copy attached).

103/24 DEADLINE FOR RECEIPT OF MEETING APOLOGIES

To discuss and approve setting a time deadline for receipt of apologies from members for non-attendance ahead of any Council, Committee or Sub-Committee meetings.

104/24 APPOINTMENT OF COMMITTEES

To appoint Members to Committees for the ensuing municipal year as set out in the attached report as per standing orders 4.

105/24 REPRESENTATION ON OUTSIDE ORGANISATIONS

To appoint representatives to outside bodies for the ensuing municipal year.

106/24 REVIEW STANDING ORDERS

To review and approve the Council's Standing Orders for the ensuing municipal year.

107/24 REVIEW FINANCIAL REGULATIONS

To review and approve the Council's Financial Regulations, specifically in relation to construction and committee payments, until the new NALC model documents are released later this year.

108/24 REVIEW COUNCIL SUBSCRIPTIONS TO OTHER BODIES

Review of the Council's and/or staff subscriptions to other bodies for the ensuing municipal year.

109/24 DATA PROTECTION POLICY

- a) Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*).
- b) To vote on appointing J Drummond as the Council's Data Protection Lead. (No need for DPO as included through CAPALC).

110/24 REVIEW THE COUNCIL'S S137 EXPENDITURE IN 2023-24

Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence for the period April 2023-March 2024.

111/24 REPLACEMENT PARISH CENTRE

To consider an update by the New Parish Centre Committee (NPCC) on the present situation of the building construction.

112/24 EVENTS

To consider updates from the Clerk for 80th Anniversary of D-Day Beacon Lighting and Feast Week.

113/24 COUNCIL MEMBER TRAINING

To consider the proposal for members to attend a training session organised by CAPALC to ensure compliance with current legislation and knowledge refresher.

114/24 CILCA THE KNOWLEDGE TRAINING

To consider and approve the Clerks to attend a CAPALC training course on Local Council Authorities; The Knowledge.

115/24 MILL GREEN ROAD CONDITION

To discuss the concerns over the poor current road conditions at Mill Green and actions required to resolve urgently.

116/24 FULL SAFETY TEST HANDYMAN'S WORKSHOP

To discuss and approve electrical testing of the Handymen's workshop.

117/24 BRIDLEWAY

To discuss and consider an update on the progress with the new Bridleway linking New Barn Drove to 1st Broadpool Drove.

118/24 ONYETT'S FIELD CHARGES FOR PUBLIC EVENTS

To consider and approve Cllr J Land's proposal to request a suggested donation of £20.00 from groups or individuals who wish to host commercial events or sessions at Onyett's field.

119/24 ICT SYSTEM UPGRADE

To discuss and approve upgrading the Clerks' computer software package to allow them to work offline.

120/24 ACCOUNTS

To approve the payment of operational and NPC accounts for the past month.

121/24 BUDGETARY CONTROL

To receive the budgetary control statement for April 2024.

122/24 EXCLUSION OF PUBLIC

To resolve to exclude the public from the meeting under the section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 as the following items relate to a claim against the Council and employment matters.

123/24 INSURANCE CLAIMS MEDIATION

To consider an update by the Clerk regarding the mediation meeting required for the High Street insurance claim.

124/24 STAFFING MATTERS

- a) To consider the Clerks' proposal to put handymen onto a salary and work schedule.
- b) To consider the Clerk's hours for May

125/24 NOTICES AND MATTERS FOR THE NEXT AGENDA

For members of the Council to raise any matters to be included in the next agenda.

MEETING CLOSED

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.